

# ACCOMMODATIONS

## FOR YOUR EXAM

### SPECIAL CIRCUMSTANCES AND REQUESTS FOR ACCOMMODATION

Depending on your circumstances, you may be eligible for alternate arrangements to write your exam. These are called accommodation requests. If you think you may need an accommodation, you need to make a request to the Ministry of Training, Colleges and Universities (MTCU) when you book your exam.

Medical notes or other supporting documentation may be required to support your request. Accommodation measures include options such as:

- Requesting extra time to write the exam.
- Writing the exam in a separate room or space to reduce distractions.
- Using the services of an interpreter or reader, which you find yourself. Your interpreter or reader needs to submit an application to MTCU well in advance of your exam date to provide this service for you. MTCU will decide if the person you propose is eligible to act as your interpreter or reader for your exam attempt.
- Doing a practical exam, instead of a written one, where you demonstrate your knowledge and skills to an examiner.

### PRACTICAL EXAMS



The costs for a practical exam are much higher than the cost for a written exam. A practical exam takes longer to set up and individuals must pay the base exam fee of \$150.00 (plus HST) in addition to the practical exam fee.



The practical exam option is usually considered a “last resort” option after a candidate has exhausted other accommodation options.



In the case where you pass the practical exam for a Red Seal trade, you will be issued a provincial Certificate of Qualification (C of Q) without a Red Seal endorsement.



Currently (July 2015), practical exams only exist for the following trades:

- Plumbing
- Automotive Service Technician
- Hairstylist